## **COVID-19 Room Hirer Information**

As per government regulations, the Vermont South Learning Centre has a COVID Safe Plan in place to ensure the safety of all staff, volunteers, participants and guests. In line with this plan, the following requirements must be adhered to when hiring a room/s at the Vermont South Learning Centre:

CIRCUMSTANCE	PROCEDURES
Indoor capacity	Density quotient of 1 person per 2sqm applies to the Function Room and Café only.
Vaccination Status	It is a government requirement that everyone 12 yrs. 2 months and over must be double vaccinated or have a valid medical exemption to enter the centre premises.
COVID Check-In Marshall	A Covid Check-In Marshal is required for all room hirers to ensure those attending the centre check-in and are double vaccinated or have a valid medical exemption.
Record keeping	QR Code service is available and the poster is displayed at the entrance to each room. For guests/participants who do not have a smart phone, a manual alternative (sign in sheet) is available to record their details. (Note: The VSLC is responsible for obtaining records for all who visit our premises, including when the premises are being hired by a third party).
Physical distancing	Physical distancing of 1.5 metres must be applied for all activities.
Hand sanitiser	Hand sanitiser will be available at the entrance to each room.
Cleaning	Please ensure the room is left clean and tidy and that high touch services are disinfected.
Mask wearing	The wearing of masks is subject to Government advice. Please conform to the advice that is current at the time of your booking.

## A person is not permitted to enter the centre if:

- they are feeling unwell
- they have been potentially exposed to the virus and have not yet been tested
- they have been tested but are still awaiting their test result
- they are not double vaccinated or have a medical exemption



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